



Norwood-Fontbonne Academy

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www.norwoodfontbonneacademy.org

Established by the
Sisters of St. Joseph in 1920

Request for the Release of School Records

Please forward the school record of: _____

To: Mrs. Joanne Baillie
Director, Office of Admission
Norwood-Fontbonne Academy
8891 Germantown Avenue
Philadelphia, PA 19118

Please include the following information:

- Transcript and academic record
- Courses in progress and grades to date
- Results of standardized achievement and/or aptitude tests
- Attendance record
- Any other information which would identify apparent strengths or weaknesses and patterns of behavior
- Confidential Teacher Recommendation form

Thank you for your prompt attention to this request.

Cordially,

Signature of Parent/Guardian

Mrs. Joanne Baillie
Director of Admission

Date
